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| Doctoral student’s application number in a calendar year | Date of submission |
| (to be filled by the applicant)  **1** | (to be filled by the applicant)  **15.01.2015** |
| **Vice-Rector**  **for Student Affairs**  **EXAMPLE**  **APPLICATION FOR FUNDING FROM THE BUDGET**  **OF THE DOCTORAL STUDENT COUNCIL**  **UNIVERSITY OF WROCLAW**  **EXAMPLE** | |
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| 1. **APPLICANT’S DATA** (**all** white fields in parts I-IV to be filled by the applicant) | | | | |
| 1. Full name,  student number, year of study | | **Jan Zwierz,**  **529843, 2nd year** | | |
| 2. Phone number | | **505 555 505** | | |
| 3. e-mail | | **j.zwierz@gmail.com** | | |
| 4. Represented scientific unit (Faculty, Institute, Group) | | **Faculty of Animal Sciences**  **Institute of African Animals**  **Department of Giraffes and Zebras** | | |
| 1. **PROJECT INFORMATION** | | | | |
| 1. Event name | | **V International Conference on Giraffes** | | |
| 2. Date and time (duration) | | **Madagascar, 24-26 April 2015, (3 days)** | | |
| 3. Name of the organizer | | **University of Madagascar** | | |
| 4. Application number and the sum of funding awarded prior within the current calendar year | | **This is my first application this year.**  **I received no funds from the Doctoral Student Council this year.** | | |
| 5. Short description of the active participation in the project, including its intended outcome  *(if the description is considered insufficient, the applicant may be asked to present more information)* | | | | |
| **My active participation in the V International Conference on Giraffes, which will take place between 24th and 25th of April 2015 will consist of an oral presentation titled: “Giraffes in the XXIst century – opportunities and dangers to the species”.**  **The conference agenda consists of many topical panels, which will expand my knowledge in the field and will be an added value to my doctoral thesis.**  **Because my presentation was scheduled in the late afternoon on the last day of the conference, and there are no more trains to Wroclaw that day, I have extended the length of the conference until the 26th of April (3 days).**  **Because of the late confirmation of my participation, I kindly request my application to be considered despite not fulfilling the 21-day advance criterion.** | | | | |
| 6. Nature of applicant’s participation[[1]](#footnote-1) | | | | active / **~~passive~~** |
| 7. Does the organizer offer publication of a proceeding article?  Publication value based on the Ministry of Higher Education publication list  **ISSN** / **P** - poster / **M** – publication in a monography: | | | | yes / **~~no~~**  **6 pt.**  **0002-0184** |
| **III. FINANCIAL ESTIMATE** | | | | |
| **Source of funding (sum of points 1 and 2):** | | | | **750,00 zł** |
| 1. Amount applied for by the doctoral student – **funds of the Doctoral Student Council Budget** | | | | **300,00 zł** |
| 1. Funds from other sources[[2]](#footnote-2) (sum of a, b and c): | | | | **450,00 zł** |
| * 1. **Funding from the Faculty of Animal Sciences** | | | | **350,00 zł** |
| * 1. **Self-funding** | | | | **100,00 zł** |
|  | | | | 0,00 zł |
| **Cost breakdown** | | | | |
|  | Expected costs - details[[3]](#footnote-3) | | | Amount |
| 1) | **Conference fee** | | | **250,00 zł** |
| 2) | **Train tickets Wroclaw to Madagascar and Madagascar to Wroclaw** | | | **140,00 zł** |
| 3) | **Lump sum for meals (3 days x 60 zł)** | | | **180,00 zł** |
| 4) | **Lump sum for accommodation (2 nights x 90 zł)** | | | **180,00 zł** |
| 5) |  | | |  |
| **TOTAL COSTS[[4]](#footnote-4):** | | | | **750,00 zł** |
| * + 1. **APPLICANT’S STATEMENT** | | | | |
| 1. I declare, that all information provided by me is true to the best of my knowledge.*I also declare that I am aware of the responsibility arising from the internal regulations of the University of Wroclaw and the provisions of Polish law incumbent on me in the event of untruth. I also agree to the withdrawal of the subsidy if I provide false data.* | | | | |
| ...............................................  Applicant's signature | | | | |
| **2. I declare, that for the duration of the project I will obtain valid accident insurance (polish - “ubezpieczenie NNW”).** *Applicable only when traveling outside Wroclaw.* | | | | |
| ...............................................  Applicant's signature | | | | |
| * + 1. **DECISION** | | | | |
| **OPINION OF THE DOCTORAL STUDENT COUNCIL** | | | | |
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|  | | | ……………………………………………… Signature of the Chairman / Vice-chairman of the Doctoral Student Council | |
| **FUNDING DECISION** | | | | |
| I grant the amount of ………………………… from the budget of ……………………………………………………………………………  I do not grant funding …………………………………………………………………………………………………………… | | | | |
| Possible comments and recommendations: …………………………………………………………………………………………………………………………………………………………… | | | | |
| ……………………………………………… | | | | |
| Signature of the Vice-rector for Student Affairs | | | | |

1. delete as appropriate [↑](#footnote-ref-1)
2. funding from the Faculty/Institute/Group or other, e.g. own funds [↑](#footnote-ref-2)
3. lump sum values; **in Poland**: 1-night accommodation - up to 45 zł, 1 day board - up to 30 zł;   
   **outside Poland**: 1-night accommodation - up to 90 zł, 1 day board – up to 60 zł;  
   board coverage cannot exceed the number of days specified in part II of the application;  
   accommodation coverage cannot exceed the number of nights resulting from the specification in part II of the application; [↑](#footnote-ref-3)
4. Value specified in “Total costs” should be equal to the value in “Source of funding” [↑](#footnote-ref-4)